

Return to School Parents' Handbook

8th March 2021

Measures to prevent spread of COVID-19

In School Measures

We have reviewed all in school measures in line with updated Government guidance to ensure they continue to mitigate the risk of spreading COVID-19. are still adequate in preventing the spread of COVID-19. Many of the measures will continue as they were in Term 2. Any new measures are listed in **orange font**.



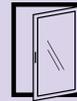
Children and staff remain in their bubbles



Hand sanitiser stations in all parts of the school (both inside and outside)



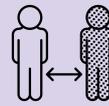
Frequent and thorough handwashing by children and staff



Keeping the school well ventilated



Additional cleaner employed throughout the day to focus on high contact areas



Social distancing between bubbles (when necessary)



Children eating their lunches within their bubbles



Tissues and bins in each classroom. Children are supported to follow the 'Catch It, Kill It, Bin It' approach



Adults will be wearing face masks in situations when social distancing is difficult .
Children do not need to wear face masks.

Parents and visitors

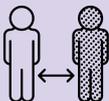
We will also need your continued support and help to protect our school community and would like to remind parents of the following measures for you to follow:



Remind children about handwashing and good hygiene including using tissues - catch it, bin it, kill it;



All parents should wear a mask or face covering at drop off and pick up times;



When dropping off and picking up, maintain a 2m social distance from other families and members of staff;



When dropping off and picking up, only 1 parent/carer should enter the site and leave as quickly as possible

Response to any infection of COVID-19

Parents will need to...



[Book a test](#) if they or their child has symptoms - the main symptoms are:

- a high temperature
- a new continuous cough
- a loss or change to your sense of smell or taste



[Self-isolate](#) immediately and not come to school if:

- They have a positive test
- They develop any of the above symptoms
- They have been in close contact with someone who tests positive for coronavirus (COVID-19)
- Anyone in their household or support/childcare bubble develops symptoms of coronavirus
- They are required to do so having [recently travelled from certain other countries](#)
- They have been advised to isolate by NHS test and trace or the PHE local health protection team, which is a legal obligation

Self isolation should last for at least 10 days from the day after the start of symptoms or the test date if they did not have any symptoms but have had a positive test.

What happens if my child develops symptoms at school?



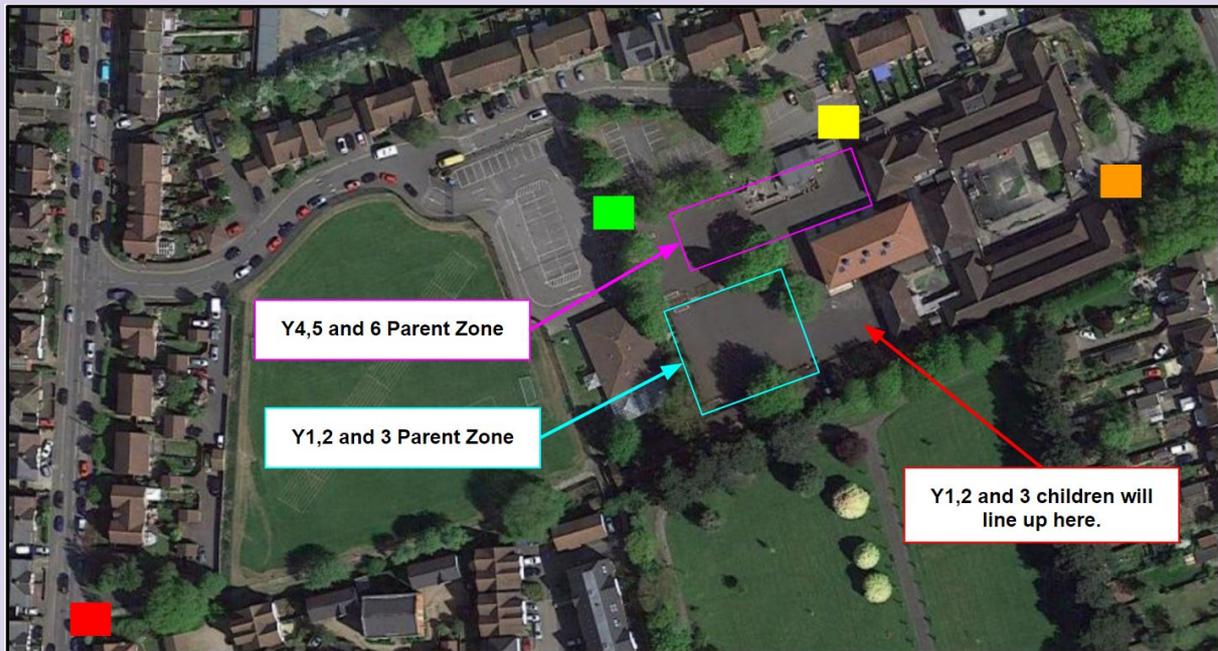
- Children who become unwell with coronavirus (COVID-19) symptoms will be taken to an isolation room. A member of staff, from the child's bubble, will look after your child.
- Parents/carers will be contacted immediately- children should be collected within a reasonable timescale (as soon as possible).
- Parents/Carers must then engage with NHS Test and Trace. Children should be taken for a COVID-19 test and self-isolate.
- If the parent refuses to have their child tested, their child/ren will not be able to attend school for 10 days.
- Children who test negative will be able to return to school.
- If a test comes back positive, all those identified as close contacts in the child's 'bubble' will be asked not to attend school and self isolate for 10 days following Government guidelines. This could be the whole bubble, just one class or identified children and adults.

What happens if someone in school tests positive?



If a child/adult tests positive for COVID-19, all those identified as close contacts in the child's 'bubble' will be asked not to attend school and self isolate for 10 days following Government guidelines. This could be the whole bubble, just one class or identified children and adults.

Dropping off and picking up your child



Gate 1	Nursery and Reception pick up and drop off point
Gate 2	Entry and exit for Years 1 - 6
Gate 3	Entry and exit for Years 1 - 6
Gate 4	This gate will be open in the mornings only

Drop off arrangements

Year Groups	Drop off time	Gate Number	Points to note
Nursery (mornings only)	8:40am	Gate 1	You will need to say goodbye at the gate. You are not allowed to come on to the school site. This applies to all children in Nursery, Reception, Year 1, 2, 3, 4, 5 and 6. If you feel that your child is not ready to say goodbye when you reach the gate, please take your child to the side, reset, and try again.
Reception	Gate opens at 8:40am Gate closes at 9:00am		
All children in Years 1 - 6	Gates open at 8:40am Gates close at 9:00am	Gates 2 & 3 (Stagshaw Close) Gate 4 (Postley Road)	Children will go straight into their classrooms.

Drop off arrangements

Year Groups	Pick up time	Gate Number	Points to note
Nursery (mornings only)	11:40am	Gate 1	Parents and carers will continue to be able to come onto the site and wait in the dedicated 'Parent Zones' to collect their children (see map above)
Reception	3:00pm		
Years 1-3	3:10pm	Gates 2 & 3 (Stagshaw Close)	Parents and carers should respect all signage and maintain a safe distance from the supervising adults. Only 1 parent should enter the school site.
Years 4-6	3:15pm		

Attendance



All children must attend school from **Monday 8th March** onwards.

What if my child falls in a vulnerable category or is self isolation?

Below are the attendance expectations for children who fall into the vulnerable, extremely vulnerable categories or are self isolating.

Clinically extremely vulnerable children		Stay at home Access online learning. Let the school know as soon as possible.
Self isolating		Stay at home Access online learning.
Living with someone who is clinically extremely vulnerable		Attend school
Clinically vulnerable		Attend school

Children who do fall into the clinically extremely vulnerable group or are self isolating should access remote learning via Google Classroom.

Breakfast and After School Club



Breakfast and after school club will be available for all children from **Monday 8th March**.

Breakfast Club from 7:30am (last entry 8:00am) via Gate 2.

After School Club from the end of the school day until 6:00pm promptly. Collection from Gate 2.

All places must be booked at least 24 hours in advance in order to cater for all children.

Other extra-curricular clubs (sports/drama etc) will not resume at present.

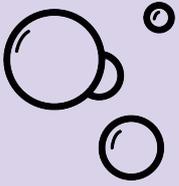
What should my child wear to school?



We understand that some children have outgrown their uniform. **Please try to wear a school uniform where possible.** The uniform dress code will be relaxed until the non-essential shops open.

On the days your child has PE, your child may wear their PE kit to and from school. Please note in cooler or more inclement weather, children should wear a dark/navy plain tracksuit and other suitable clothing such as a waterproof. A letter regarding your child's PE timetable will be sent to you in good time so that you have adequate time to prepare.

Bubbles



Bubbles are groups of pupils. The purpose of remaining in groups ('bubbles') is to minimise contacts and mixing between others. Following Government guidelines, the school has done all it can to minimise contacts and mixing of children and staff while planning to deliver a broad curriculum.

'Bubbles' will have playtime and lunchtime together and will be kept apart from other 'bubbles' whilst at school. This enables thorough and rigorous contact tracing within the school.

Staff will care for children within their bubble as they normally would. For example, if a child was upset or injured then we will comfort them as normal.

Classrooms have been adapted to support distancing where possible. Where tables are used, they will face the front where possible and children will sit side-by-side, not facing one another.

Assemblies



For now, assemblies will be pre-recorded and delivered in classrooms rather than in large groups.

Curriculum and learning



We understand that our children have had a mixture of experiences throughout this pandemic. We are therefore going to take some time to settle the children back into school life and spend a large amount of time speaking with the children to find out what they need.

We will be focusing on three key areas when all children return to school:

1) Wellbeing

We will be keeping a careful eye on children's wellbeing and mental health and how they respond to returning to school full time. Through our Jigsaw programme of study, we will support social and emotional development and provide them with experiences to support a successful transition. We will provide support to any child who we feel needs a helping hand and will discuss this with parents. If you would like additional support with your child's wellbeing, please use the form on the Wellbeing page of the school website to self refer to the Emotional Wellbeing Practitioner.

2) Fun experiences

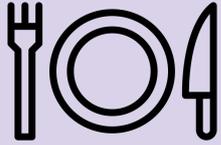
We will be providing educational 'experience' days where class teachers are planning days devoted to delivering memorable experiences which some children may have missed out on. These experiences will be designed to engage the children in social interaction, developing communication and language skills, leadership and team building.

3) Essentials

Class teachers will focus on the essentials: reading, writing and maths. Children will, instead of picking up where they left off or moving on too quickly, revisit core learning which will stand them in good stead for their future academic lives. Therefore more time will be spent on the following:

- Reading: reading fluency, phonics
- Writing: handwriting and writing stamina
- Speaking and Listening: spoken language, oral storytelling, taking part in debates and discussions, working collaboratively, emotional literacy
- Maths: place value, addition, subtraction, multiplication, division, fractions, decimals and percentages.

Lunch times/school dinners



Children will continue to eat their lunches in their bubbles and play in dedicated areas alongside other children in their bubble.

Our kitchen will be serving hot meals. If you require your child to have a school dinner, please remember to book online via your Parent Pay account [Parent Pay.com](https://www.parentpay.com) in advance and before 8:30am on the day of the required meal.

Free school meal vouchers will no longer be issued. If your child is eligible for a Free School Meal, they are entitled to a meal free of charge. If you would like your child to have a school meal and they are not entitled to free school meals, please make payment via ParentPay in the usual way.

Behaviour and expectations



Staff will continue to follow our positive behaviour policy with regards to positive behaviour reinforcement through our Rainbow Rules. These rules will be revisited in detail when children return to school, together with classroom, playground and COVID expectations.

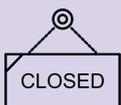


Speaking to your child's teacher



Staff will not be available to speak to you at drop off or pick up, unless your child's class teacher initiates the contact. Parents may contact teachers via their child's pupil planner, or by emailing the school office should they need to in order to make an appointment which may be held remotely.

School office



The school office will remain closed to visitors.

Please communicate with us by email sbps_office@swale.at or phone 01622 752161.