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A Learning Ladder for Life

September 2022

Dear Parents/Carers,

Breakfast Club and Afterschool Club Update

In order to ensure the smooth running of Breakfast and After School Clubs, we have made some minor changes. Much of this information is not new but it is all in one place for ease.

Children must be booked in **by 3pm** the previous working day so that staff can:

- Plan and provide adequate supervision (safeguarding)
- Ensure enough food is available for all children attending
- Plan activities to provide a purposeful experience whilst in Breakfast and After Care Club

Regrettably we are unable to accept children booked less than one working day in advance.

Breakfast Club	Drop off time	Drop off location	Cost
<p>BOOK by 3pm the previous working day.</p> <p>For a space on Monday morning, you must have booked by 3pm the previous Friday.</p>	7:30am-7:40am	Double white doors	£3
	7:40am-8:00am	Office	

After-Care	Pick up time	Pick up location	Cost
<p>SHORT Session - BOOK by 3pm the previous working day.</p> <p><i>No food provided</i></p>	before 4:30pm	Gate 3	£5
<p>LONG session - BOOK by 3pm the previous working day.</p> <p><i>Light 'tea' included e.g. ham or cheese wrap, yogurt and fruit.</i></p>	before 6:00pm	<p>Call</p> <p>07592 480 918 and your child will be brought out to you.</p>	£11

Yours sincerely,

Miss H Ballard

Assistant Headteacher

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