

# South Borough PRIMARY SCHOOL

# Welcome to South Borough Primary School

# **School Staff**



Mr Currie Headteacher



Mr Clarke Deputy Headteacher



Mrs Hunt Assistant Headteacher Early Years and Y1 Phase Leader



Mrs Fulcher Assistant Headteacher SENCO



Miss Walter Y2 Leader



Mrs Watts Y3 and Y4 Phase Leader



Mr Smith Y5 and Y6 Phase Leader



Ms Parkhouse Family Liaison Officer



Mrs Best Office Manager



Mrs Jensen School Secretary

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## **Early Years Teaching Team**

#### Year R - September 2025



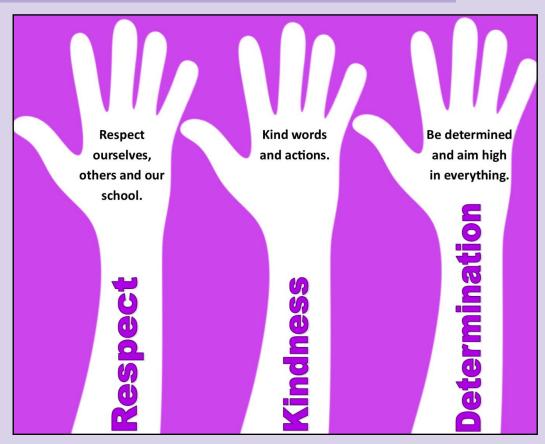
Miss Monticelli



Mrs Kalete

## **School Values**

We use our school values as guides for the way we behave, perform and interact with each other. The school values are displayed clearly around the school.



## **Expected Behaviours**

#### Expected behaviours are represented by the colour purple.

Respect	Kindness	Determination
<ul> <li>We say 'thank you' to others.</li> <li>We greet people by saying 'Good ourself.</li> <li>We nold doors open for other people.</li> <li>We walk calmly and silently around school.</li> <li>We keep our school tidy and clear away the mess.</li> <li>We look after our own and other</li> <li>We keep other our own and other</li> </ul>	our hands and our feet to ind words and think before and take turns with others. hers join in our games and ratulate and encourage each up when you have done	<ul> <li>We try hard in everything we do.</li> <li>We don't give up - we ask for help if we need it.</li> <li>We learn from any mistakes we make.</li> <li>We aim to be the best we can be in everything we do.</li> <li>We take risks with our learning.</li> <li>We reflect and always strive to improve.</li> </ul>

## **Behaviour Rewards**

Children can work towards these rewards by showing expected behaviours.



#### **Individual Dojos**

Awarded in lessons for special effort. Prize for achieving target: 30

#### **Class Dojos**

All Dojos are added to the class total.Class Dojos can be awarded for the class working together. Class decides on reward. 2000 Dojos = reward

#### **Power of Purple Award**

Awarded to 1 or 2 children per class per week who have consistently shown expected behaviours.

#### Children will:

- Be invited to a celebration breakfast.
- Have the 'best seats in the house' in assembly.
- Be awarded a certificate in the Friday assembly.

#### Top Banana

End of each day, teachers will nominate one child in their class to be 'Top Banana'. Sticker given and parents told.

#### **Reading Awards**

Children will receive awards for reading at home. These range from badges to special treats and prize in school.

## **Unexpected Behaviours**

Unexpected behaviours are represented by the colour orange.

Think

An orange card is shown, followed by the word 'think'. When the child shows expected behaviours, a Purple card is shown.

# Stop

If your child continues to show unexpected behaviours, an **orange card** is shown, followed by the word **'stop'**. A verbal reminder of our expectations is also given.

# Regulate

Your child will be asked to move to the in class 'Regulation Station'. This is time at the dedicated place in the classroom to regulate their emotions before rejoining the class.

## Parking Ticket

Your child will be asked to move to a different class or area of the school. They will complete a reflection sheet and have a meeting to discuss their behaviour. Parents will be told if their child receives a parking ticket.

## **Restorative Approach**

Restorative language is a calm, fair and respectful way of communicating which allows each person to express their thoughts and feelings. It helps maintain positive relationships within the school.

If there has been conflict, it focuses on the harm that has been caused and ways to repair the harm and repair the relationship.

#### What happened? Thoughts and feelings

Can you tell me what happened? What were you thinking at the time? Do you know how you were feeling? What are you thinking/feeling now?

#### **Harm and Affect**

Who has been affected or harmed by what happened? How?

#### Needs

What needs to happen to make it right or for you to feel better? Is there anything you could do to repair the harm?

#### **Agreement/negotiation**

If the same thing happened again, what could be done differently?

## Safeguarding

The team at South Borough Primary School are committed to safeguarding and promoting the welfare, both physical and emotional, of every pupil. We aim to provide a caring, positive, safe and stimulating environment which promotes the social, physical and moral development of each individual child and strive to make sure that every pupil in the school feels safe, secure, well cared for, and able to reach their full potential.

The Designated Safeguarding Lead at our school is Mathew Currie and the Deputy DSLs are Ms Parkhouse (our Family Liaison Officer), Mr Clarke, Mrs Fulcher and Mrs Hunt.

Please visit the Safeguarding section of the school website for further information regarding Safeguarding.



## **Medical Information**

The school will administer any medication your child may need. You will need to complete an online Google form giving permission for staff to administer medication, specify the dose and frequency. This is available on the school website under Student Life - Medication. Please speak to Ms Parkhouse, our FLO, if you have any queries about this.

# **Special Educational Needs**

The Early Years team will ensure that all children's needs are met. Most children's needs can be met easily though the Early Years curriculum. However some children may need a little extra help during their time at school. You may already know that your child has an additional educational need. If this is the case, please inform the Early Years team when you have your video call home.

During their time at school, the Early Years team might identify an area where your child needs some extra support. They will speak with you about this and put a plan in place to support them. This will be regularly reviewed and you will be kept informed about the progress. Your child's class teacher will always be the first point of contact for discussion about your child's needs and progress. On some occasions, the school's SENCO, Mrs Fulcher, may also become involved to support the class teacher.

## **School Attendance**

#### ABSENCE/ILLNESS

If your child is absent from school we request that you call the office every day that they are not in school. Short term illness of no more than 3 days is usually authorised, if we are informed daily of the reason your child is unable to attend school. For any long term absences (more than 3 days) we will usually ask for medical evidence.





#### **MEDICAL APPOINTMENTS**

Medical appointments should be made outside of school hours, but where this is unavoidable, please do your best to bring your child into school for their registration mark prior to an appointment. Dropping into the office with your child will be fine. Following the appointment, please ensure that your child returns to school as soon as possible.

#### HOLIDAYS

In line with Government legislation, we do not authorise any requests for absence, including holidays. If there are exceptional circumstances, these must be outlined clearly in writing to the Headteacher. Agreement to each request is at the discretion of the Headteacher, whose decision is final. Any unauthorised absences over 5 days could result in a Penalty Charge whether taken consecutively or otherwise.



## **Breakfast/After School Club**

**Breakfast Club** 

7:30am until start of day

£4

Please book via Parent Pay at least 48 hours before. Any bookings after this time will incur a late fee.

After School Club, run by our partners, Teamtheme

Stay 'n' Play	3.15 to 4.30pm	£6
Stay 'n' Play	3.15 to 6.00pm	£12

From healthy and wholesome menus, to engaging and exciting activity timetables expertly delivered in a dedicated on-site setting by our friendly and enthusiastic staff, our Ofsted registered after school care programme is developed with every child in mind. For more information, scan the QR code on your sheet.

## **School Uniform**

We are currently consulting with our school community about our future school uniform. The consultation ended on 16th June. You will receive details of this over the coming week.

Thank you for your patience.

## **Admission Arrangements Sept 2025**

Children will experience a staggered start to school here at South Borough.

Children will be allocated into Group A or B initially and not classes. All adults will work across both groups throughout Term 1. At the end of Term 1, your child will be allocated to a class and a teacher. This is to allow the Early Years team time to get to know the children and their needs.

	June / July 2025	Week 1 / 2 Mornings	Week 2 Mornings and lunch	Week 3 Full time
Dates:	<b>Video Calls Home</b> Monday 30th June '25 and Tuesday 1st July '25	Thursday 4th September, Friday 5th September and Monday 8th September '25.	Tuesday 9th September, Wednesday 10th September, Thursday 11th September and Friday 12th September '25	Monday 15th September '25 Children are in full time.
Timings:	8:30am - 4:00pm	8:45am - 11:45am	8:45am - 12:45pm	8:45am - 3:15pm
Dates:	<b>Play and Explore Sessions</b> Thursday 3rd July '25 Thursday 10th July '25			
Timings:	(Group A) 9:30 - 11:00am (Group B) 1:00 - 2:30pm			

## **Baseline Assessments**

As part of the statutory assessment for Reception children, we will be carrying out the Reception Baseline Assessment (RBA). To avoid this having an impact on your child when they start school full time, we will be conducting these assessments in the week commencing Mon 8th September.

Your child will need to stay all day on one day during this week. **Check your information sheet for which day this is.** 

#### Information on Reception Baseline Assessment

The purpose of the assessment is to provide the starting point for a new measure that will help parents understand how well schools support their pupils to progress between reception and year 6. The RBA is a short, interactive and practical assessment of your child's early literacy, communication, language and mathematics skills when they begin school, using materials that most children of your child's age will be familiar with.

Scan the QR code on your information sheet for more information about Reception Baseline Assessment.

# **Dropping off and picking up**

Your child's first day at school will be Thursday 4th September '25.

#### Our school day starts at 8:45am.

Staff will open the gate at 8:40am. Parents/Carers are asked to drop their child off at the EYFS gate 1 and are not permitted to enter the building. Staff will be on hand to provide any necessary support, should they find separation tricky.

#### Our school day finishes at 3:15pm.

At the end of the day the teachers will bring your child to gate 1. Children will be dismissed out of the gate as they see their familiar adult. No child is allowed to leave their teachers until the authorised adult who is collecting them has been seen.





## **Lunch Times**

Children in Year R will begin to stay for lunch from Tuesday 9th September '25 onwards.

Children in Year R will eat their lunch in the dining hall with other children from the Early Years. Children can either bring in a packed lunch or you can order them a hot lunch using your ParentPay account. All children in Year R are eligible for a free lunch.

Please avoid including sweets and chocolate in your child's packed lunch. May we respectfully ask parents not to pack cans or glass bottles in lunch boxes. In addition, please avoid packing products with nuts, peanuts or traces of peanut in as we have children with severe allergies.

Milk is available every day. It is free for children under five years of age, but has to be paid for as soon as your child reaches five. **Scan the QR code on your information sheet to find out more.** 

We operate a cashless online system for all payments required to be taken at school. School lunches, trips, swimming and other school related activities should be paid using Parent Pay. **Each parent will receive their UNIQUE CODE on the information sheet, so you are able to set up your account**.

## Nourish.

Children in Yr R will eat their lunch in the dining hall with other children from the Early Years. You can order your child a hot lunch using your **ParentPay** account. All children in Yr R are eligible for a free lunch.

APRIL TO CTOBER 2025	WE	EKL	<u>y ne</u>	NU .	OURISH
	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
WEEK ONE           21 <sup>s7</sup> APRIL           12 <sup>37</sup> MAY           9 <sup>170</sup> IUNE           30 <sup>176</sup> IUNE           21 <sup>371</sup> JULY           1 <sup>31</sup> SEPTEMBER           22 <sup>300</sup> SEPTEMBER           13 <sup>341</sup> OCTOBER	Mid Chill Beef Tomab & Herb Penne Pata 1 VG Jacket with a Choice Of Depring <b>7,9,9</b> Rice, Miked Peppers, Pas Jamer Peoper <b>1</b> , 4/G & Custard <b>7</b> Mr Movimi Baccut 1/VG Finat Peop VG	Chicken Pesto Pasta Shellis 1,7 Rice & Baan Burnto & Wedges 1 VG Jackets with a Choice of Dopring 7,8,9 Seasonal Vegetables Ioo Cream 7 Mr Hourish Biscut 1 VG Fruit Pots VG	Chicken Sausage Roll & Gravy 1,6 Wegetable Sausage & Gravy VG Jackets with a Choice of Toppings 7,8,9 Ruttic Read Potatore, Green Bean, Carrots For Birly VG Me Nourosh Bracet 1 VG Veghunt 1,7, Fruit Pots VG	Marghentia Pizza 1,3,7 V Loaded Cajun Bean Wedges VG Zockets with a Crocce of Toporgo 7,3,9 Rahtsow Piszla 1, Sweetcom, Colesian 9 Software Cale 2 VG Mr Nourish Biscutt 1 VG Yoghunt 3,7, Fruit Pick VG	Fish Fingers 1.8 or Salmon Fish Cale 1.7,8 Cheese & Tromo Princhest 1,7 V Lickets with a Oracio of Toppings 7,8,9 Chipp, Pesa, Baked Beas, Cucumber Caramel Cookie 1,7 Ngara 1,0 Fisial Pools MG
<b>WEEK TWO</b> 28 <sup>th</sup> APRIL 19 <sup>th</sup> MAY 16 <sup>th</sup> JUNE 7 <sup>th</sup> JUY 8 <sup>th</sup> SEPTEMBER 29 <sup>th</sup> SEPTEMBER 20 <sup>th</sup> OCTOBER	Vegetable Nuggets with Katsu Sauce 1V0 Onios Bhajku with Idatu Sauce VG Jaiodats with Actions of Roping 7,4,9 Rainbow Rop, Carrots, Pess Vanila Sponge 1V& & Custant 7 Mr Noorge 1V U & Custant 7	Beef & Chisip He 1 Cheery Pata Tatata 1,7 V Jackes with a Choice of Depring 7,8,9 Crubolate & Annolen Nosse 7,3 Chocolate & Monderin Mouse 7,3 Mr Movins Bicut 1 VG Fisch Pots VG	Roast Chicken & Gravy Roast Chicken & Gravy Izachter with a Choice of Popege 7.2,9 Rustic Roast Pottoles or Joldon Rice Broccolt, Controls Conflake Cookie 1,7,16 Mr Nouth Biscut 1 V6 Yoghurt 3,7, Fruit Pots V6	800 Public Chicken Loaded Wedges Tornisto Spaghetti 1 VG Jackets with a Chicke of Toppings 7,8,9 Cauliflower, Coliciano 9 Spiced Apple Fossicia 1,3 VG Mr Neurold Biocul 1 VG Vegluent 3,7, Fruit Pois VG	Tuna Penne Pasta 1,7,8 Marghenia Poza 1,7,7 Jackets with a Choice of Topping, 7,8,9 Chips, Peak, Grated Carnot Only Boout 1,15 VG Yoghard 3,7 Fout Pors VG
S <sup>110</sup> MAY 2 <sup>200</sup> JUNE 23 <sup>41</sup> JUNE 14 <sup>101</sup> JULY 15 <sup>101</sup> SEPTEMBER 6 <sup>114</sup> OCTOBER	Beef Rologoske Pasta Shells 1 Cheese & Petto Savi 1,7 V Jackets with a Cheice of Toppings 7,8,9 Bauled Weigetables Search Weigetables ice Cream 7 Mr Nouriob Bacau 1 VG Fratzfors VG	Carbbean Chicken Curry Herchy Tomato Penne Parta X VG Jackste with a Choine of Popping 7,4,9 Rice, Green Beans, Carnots Pach Spoop XVE & Curated 7 Mr Housen Bacch 1 VG Fout Pots VG	Roatt Chicken & Grayy Santosa hu <b>ri 1 VG</b> Jackets with a Choice of Toppings 7, <b>8</b> ,9 Ruitis: Roast Potitions or 2010 Rice, Cabley, Swette Fruit Jety VG Mr Nourion Biocat 1 VG Yoghur 1,27, Jruit Pess VG	Macaroni Cheese 1,7 V Coconst & Spinisch Rinywi & VG Jackstis with A Chicke of Toppeng 7,8,8 Casilifower, Mixed Peppers Chocolate Cala Li VG Mr Nourikh Biscari 1 VG Voghent 1,7, Fruk Pots VG	Chickes Bites 1 Cheese & Cauditower Nagers 7 V Licetist with a Doctor of Topping 7 Ag Chips, Peas, Sweetcorn, Coleslaw 9 Ginger Biocut 1 VG Yoghurt 3,7, Fruit Pots VG



## WELCOME TO NOURISH

Nourish is your school's chosen caterer. We can't wait to welcome your child for their school lunches.

#### TO NEED, TO NURTURE, TO NOURISH

Nourish is a friendly family-led school caterer with bags of initiative and a love of good food.

We believe every child needs a satisfying meal at lunchtime. fuelling them for the afternoon ahead. Nurturing the importance of a healthy and balanced diet, we provide a nutritious meal every day to nourish from within.

Our menus are attractive, informative, nutritionally balanced and updated twice a year.

FOOD FIRST

Contraction of the second

#### MEET MR NOURISH

Mr Nourish is our company mascot. He is a big hit with the pupils, guiding them through menus and attending food presentations and theme days at Nourish schools. Mr Nourish has recently made some new friends, Chef Nourish and Gardener Nourish who have also visited many of our schools meeting the pupils during lunch and assemblies.

Mr Nourish is looking forward to visiting your school soon!

# 2025 WINNEL MORE ABOUT NOURISH



WELCOME TO NOURISH CONTRACT CATERING CONTACT US E: offfice@nourish.co.uk www.nourishcontractcatering.co.uk T: 020 8778 1111

ALLERGEN AWARE

We operate a cashless online system for all payments, this includes School lunches, which should be paid using Parent Pay.

Each parent/carer will receive their **UNIQUE CODE** on the information sheet, so you are able to set up your account.



Parents Play Afternoon 2:30 PM - 4:15 PM

We are absolutely delighted to invite you to the launch of our OPAL (Outdoor Play and Learning) Primary Programme on Monday, 30th June 2025.

We'd love for you to join us in the school grounds for an afternoon of play with your child or children! We'll be making dens, dressing up, playing with water, and lots more exciting activities.







Monday 30<sup>th</sup> June 2025 2:30 – 4:15pm

Join us afterschool to play with your children and explore our amazing OPAL play offer! For all year groups Nursery to Year 6 - other younger siblings welcome 2:30pm 3:00pm 3:15 - 4:15pm Meet at Gate 3 for Collect children Stay and play session OPAL PLay Assembly. from playground. afterschool.



## **Communicating with Parents**

#### Whole School Communication

- Class Dojo
- School website letters and general information

#### Speaking to teachers

- By phone.
- Message via Class Dojo
- Email to the school office
- Parent/Carer consultations and drop in sessions throughout the year.
- Face to face meetings. If you wish to have a face to face meeting with your child's teacher, please contact them via Class Dojo. Please avoid speaking to staff at drop off as this can be a busy time and teachers must commit their time to ensuring all children safely enter school.

# **Class Dojo**

We use Class Dojo to communicate with parents and keep you informed about what has been happening in school.

Parents will have access to the following features of Class Dojo:



- Dojos you can see how many Dojo Points your child has earnt and why.
- Messages messages allow teachers and parents to message each other, without needing to share phone numbers or contact details.
- Stories Class Stories gives you information about what your child is getting up to in their class. School Stories gives you whole school information.

Please read the Class Dojo letter carefully, which outlines protocols around sending messages.

#### Parents need to sign up to Class Dojo by scanning the QR code on your Information Sheet.

## FOSB

Friends of South Borough is a committee who raise funds and organise fun events for the school. They work hard to give the children that little bit extra.

They are currently fundraising for a new adventure playground on our main playground.

This can only happen with the good will of volunteers from the school community. All parents/carers are able to join FOSB.

Please see the separate sheet for details on how to follow FOSB.



#### Friday 27th June - FOSB Summer Fete

During the day, pupils will attend the fete with their class. 3:30pm - 5pm, the fete will be open to all children and parents and any family or friends! There will be different stalls and activities, including the FOSB raffle!

## **Teaching your child to read - Read Write Inc**

At South Borough we follow a programme called Read Write Inc, which is a proven synthetic phonics programme which promotes early success in reading, writing and spelling. Research shows that children who learn to read quickly go on to succeed in school and in life.

Simple Speed Sounds																
Consor	nant	soun	ds -	stre	etchy											
f	l		m		n	r	S	5	V		Z	S	h	t	l	ng nk
Consonant sounds - bouncy																
b	C k	d	<u>(</u> ;	9	h	j	P	)	qu	t		W	x	8	y	ch
Vowel sounds - bouncy Vowel sounds - stretchy																
a		9	i	6	o u			ay ee		е	igh			ow		
Vowel sounds - stretchy																
00		00		0	ır	or		air			ir		ou			oy

#### Pure Sounds

We teach using pure sounds.

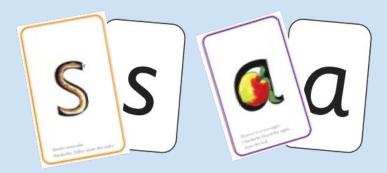
We pronounce the sounds clearly, using pure sounds ('m' not' muh', 's' not 'suh', etc.) so that your child will be able to blend the sounds together to make words more easily.

## **Teaching your child to read - Read Write Inc**

### Sounds + Blending = Reading

Alongside teaching children sounds, we teach them to blend sounds to read words e.g. s-a-t, sat. We use 'Fred Talk' to help children read.

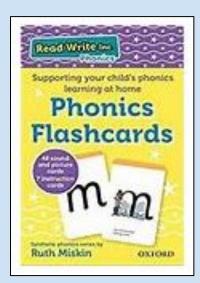


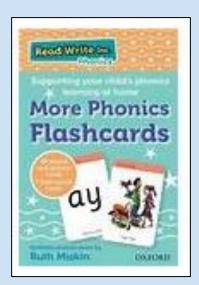




## **Read Write Inc Resources**

### You can purchase RWI phonics flash cards from us. We recommend;





## **Teaching your child to read - Read Write Inc**

## What can you do at home?

- 1. Practise reading the sounds with your child.
- 2. Use pure sounds, not letter names.
- 3. Use 'Fred Talk' to read and spell words.
- 4. Listen to your child read their storybook every day.
- 5. Read stories to your child every day.