

## Appendix 3: Pupils under 7

<h3>Acceptable use of the Trust's ICT facilities and the internet: agreement for pupils aged under 7</h3>
<p>By logging on to, accessing or using any of the Trust's ICT facilities or accounts, you are automatically agreeing to and accepting the terms of this Acceptable Use Policy.</p>
<p><b>Early Years and Key Stage 1 (0-6)</b></p> <p><b>The Agreement</b></p> <p>This Agreement is intended to help our younger pupils understand:</p> <ul style="list-style-type: none"> <li>• How to stay safe while using the internet and other digital technologies for educational, personal and recreational use.</li> <li>• That they must use school systems in a responsible way, to ensure that there is no risk to their own safety or to the safety and security of the systems and other users.</li> </ul> <p>This is how we stay safe when we use computers at school and at home:</p> <ul style="list-style-type: none"> <li>• I will ask an adult if I want to use the computers / devices and will only use it when they are with me.</li> <li>• I will only use activities that an adult has told or allowed me to use.</li> <li>• I will keep information about me safe.</li> <li>• I will not share my password.</li> <li>• I will be kind to others online when I am sending messages.</li> <li>• I will ask for help from an adult if I am not sure what to do or if I think I have made a mistake.</li> <li>• I will tell an adult if I see something that upsets me on the screen or if I am worried.</li> <li>• I know that if I break these rules, I might not be allowed to use the computers / devices.</li> </ul> <p>When I am learning from home:</p> <ul style="list-style-type: none"> <li>• I will ask an adult if I want to use a computer or device.</li> <li>• I will make sure that I use my computer or device in a sensible place (not in my bedroom).</li> <li>• I will only do activities online that a teacher or suitable adult has told me or allowed me to use.</li> <li>• I will ask for help from an adult if I am not sure what to do or if I think I have made a mistake.</li> <li>• I will tell a teacher or adult if I see something that upsets me on the screen.</li> </ul>
<p>School:</p>
<p>Name:</p>
<p>Signed:</p>
<p>Date:</p>